



Evelyn
Scott
School

2 Bielski Street, Denman Prospect, ACT 2611

Phone: 02 6142 3491

Email: evelynscottschool.information@ed.act.edu.au

EVELYN SCOTT SCHOOL YEAR 10 FORMAL DINNER

The foundation cohort of Year 10 learners at Evelyn Scott School are invited to attend a formal end of year celebration dinner at the Boat House. There will be a formal sit-down dinner, commencing at **6.30pm** and concluding at **10pm** sharp. Due to the very small numbers of the Year 10 cohort, we have worked with students to make appropriate accommodations so that we deliver a fun and appropriate end of year event.

Please note:

- Learners are instructed to wear formal attire and arrive appropriately, in accordance with the restaurant's guidelines. The venue has requested that we remind families that they cannot facilitate a 'drive-up arrivals' process. We kindly ask families **not** to arrange this.
- We ask that families support the school by ensuring that their children are dropped off at **6.00pm for a 6.30pm start and picked up promptly at 10pm**.
- This school event will include teacher supervision and the Principal, Deputy Principal and Year 10 Mura Gadi Teacher will attend and supervise.
- Year 10 are reminded that appropriate behaviour is expected at all school events and the school values of SAFETY, LEARNING AND RESPECT must be upheld. If there are instances of inappropriate behaviour prior to or during this school event, school staff will ask the student to leave the event and families will be contacted to pick up their child promptly.

DATE:	Tuesday 5 December, 2023
VENUE:	<u>The Boat House, Grevillea Park, Menindee Dr, Barton</u>
ARRIVAL ARRANGEMENTS:	<ul style="list-style-type: none">• Learners are instructed to enter the restaurant in a respectful manner• The venue is unable to facilitate a 'drive-up arrivals' process. We kindly ask families not to arrange this• Car parking is available nearby to drop learners off, but the venue will also have regular patrons utilising this space on the night• Families will be able to take photos at the nearby lake but are asked not to take photographs directly outside the restaurant
TIME:	Learners can be dropped at the venue at 6pm for a 6:30 sit down. The event will conclude at 10:00pm. Learners need to be collected promptly.
COST:	\$80
STAFF ATTENDING:	Philippa Reville, Jackie Vaughan, Emma Bartlett
DRESS CODE:	Formal attire
NOTE & PAYMENT DUE BY:	Please return all notes and payment by Friday 24th November, 2023

Kind regards,

Philippa Reville phillipa.reville@ed.act.edu.au



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Year 10 Formal

STUDENT NAME: _____ CLASS: _____

I hereby consent to my child attending the above Evelyn Scott School function.

Please check the appropriate boxes:

☐ I have read and understand the attached information page for the event and I consent to the payment and travel arrangements.

☐ I agree to my child participating in the activities associated with this function mentioned previously. I have discussed with my child the need for expected behaviour at this event. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion

☐ The [Medical Information and consent form](#) only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?
Yes / No

If yes, an updated Medical Information and Consent Form is required to be completed (available through the front office).

☐ Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?
Yes / No

If yes, please complete a [Medication Authorisation and Administration Record](#) (available through the front office).

☐ Is there any additional information you need to provide to support your child's participation in this event?
Yes / No

PARENT NAME: _____ SIGNATURE: _____

DATE: _____ CONTACT PHONE NUMBER: _____

PAYMENT OPTIONS

AMOUNT: \$80

- Pay via QuickWeb: <https://www.evelynscottschool.act.edu.au/Payment>

If paying via QuickWeb, please include the cost code: **Yr 10 Formal** as a reference

- Pay over the phone or in person by Credit Card/EFTPOS by calling the front office on 6142 3491

Office Staff to complete:

Received by: _____

Date: _____

Payment made via: _____ Entered on SAS: ☐



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Year 10 Formal Student Code of Conduct

- ☐ I have read and understand the information and instructions for the event/excursion
- ☐ I understand that the Evelyn Scott School Year 10 Formal dinner is a social event conducted under the duty of care arrangements of the school and is subject to the ACT Education Directorate supervision guidelines and Excursions Policy
- ☐ I understand that appropriate behaviour is expected at all school events and the school values of **SAFETY, LEARNING AND RESPECT** must be upheld. I understand that any inappropriate behaviour including disruption or intrusion on other patrons in the venue will result in my family being called to collect me from the event
- ☐ I understand that this event is strictly alcohol free. If I appear to be under the influence of drugs and/or alcohol, I will not be admitted and my family will be contacted to collect me from the event
- ☐ I understand that vaping and or smoking will also not be permitted at any time during the course of this event and that if I am vaping or smoking, my family will be contacted immediately to collect me from the event

Student Name: _____

Student Signature: _____

Date: _____



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Map of Venue



X = no cars or photographs

O = drop off and pick-up location

✓ = photos permitted by venue